



CORPORATE KITS PLUS

~ Dedicated to Small Business ~

**5875 Peachtree Industrial Boulevard
Suite 170
Peachtree Corners, GA 30092**

Price List 2018

Effective February 1, 2018

Corporate Minute Books

Preprinted Minutes

Stock Certificates

Embossing Seals

Notary Seals & Stamps

Pre Inked Stamps

Award Certificates

Wholesale Corporate Supplies

Phone (770) 736-5187 or Toll Free (888) 736-5187

Fax (770) 736-5183 or Toll Free (888) 736-5183

Email: info@corporatekitsplus.com

www.corporatekitsplus.com

**Monday – Friday
9:00 am – 5:00 pm**

MINUTE BOOKS / KITS

Corporate or Limited Liability Company Kit without Minutes and Bylaws

\$ 73.99

Plus shipping & tax

All Corporate and LLC Kits include a standard 1" black vinyl binder and slip box. Binders for Corporations are screen printed in gold with "Corporate Records" and binders for LLCs are printed with "Company Records". Kits also include a Tab Divider Set, 30 Blank Pages, 20 Customized Certificates, Embossing Seal, Transfer Ledger, and 10 Certificate Cancellation Sheets.

Kits for Georgia, Alabama, Florida, North Carolina, South Carolina, and Tennessee include an optional Memorandum and Securities Legends on the reverse of the certificates, *at no extra charge*.

Corporate or Limited Liability Company Kit with Minutes and Bylaws

\$ 88.99

Plus shipping & tax

All Corporate and LLC Kits with Minutes and Bylaws include everything listed above and a complete set of Fill-in-the-Blank Minutes and Bylaws for Corporations or a complete Fill-in-the-Blank Operating Agreement for LLCs.

Corporate Minutes and Bylaws and LLC Operating Agreements are *State Specific* and are available for Georgia, Alabama, Florida, North Carolina, South Carolina and Tennessee. The Official Business Name will be customized on all *State Specific* documents, saving you time and offering a more professional look.

For all other states, we have Fill-in-the-Blank Generic Documents that are usable for all 50 states with the Official Business Name customized on the first page.

Non-Profit Corporate Kit without Minutes and Bylaws*

\$ 69.99

Plus shipping & tax

All Non-Profit Corporate Kits include a standard 1" black vinyl binder and slip box. Binders are screen printed in gold with "Corporate Records". Kits also include a Tab Divider Set, 30 Blank Pages, and Embossing Seal.

Non-Profit Corporate Kits with Minutes and Bylaws*

\$ 84.99

Plus shipping & tax

All Non-Profit Corporate Kits with Minutes and Bylaws include everything listed above and a complete set of Fill-in-the-Blank Minutes and Bylaws for Non-Profit Corporations. These Non-Profit Minutes and Bylaws are *State Specific* and are only available for Georgia at this time.

**Non-Profit Membership Certificates are generally not required in most states and are not included in the above price.*

**Non-Profit Membership Certificates are available upon request only, for a small additional fee.*

Estate Records Organizer Kit

\$ 39.99

Plus shipping & tax

The Standard Estate Records Organizer contains Fill-in-the-Blank documents for Estate Planning, Important Documents, and Last Will and Testament. It includes a convenient Index Organizer. The Estate Records Kit includes a 1" black suede vinyl binder and slip box. Binder is screen printed in gold with "Estate Records". There are 12 tabbed sections. The kit also includes 2 sheet protectors and 2 business card holders, and a clear spine label holder.

Kit Upgrades

Oversized Embossing Seal (more than 42 characters) add \$ 5.00

Deluxe 1½" Black or Burgundy Corporate/LLC Notebook and Slip Box, with Gold Spine Label add \$ 22.00

Deluxe Blue Tri-fold Estate Notebook add \$ 20.00

Plus shipping & tax

Standard Orders placed by 11 am are shipped UPS Ground within 48 hours.

Same Day Rush Service available for Standard Orders placed after 11 am and before 2 pm.

Kit Rush Fee \$ 30.00 each

Seal or Stamp Rush Fee \$ 15.00 each

Rush Fee for All Other Orders \$ 15.00

EMBOSSING SEALS

Standard 1½” Seal – Corporate / LLC / Non-Profit	\$ 24.99
Standard 1½” Seal – Notary	\$ 24.99
Oversized 2” Seal (more than 42 characters)	\$ 29.99
Custom Seal – Special Order	Call for pricing Plus shipping & tax

PREPRINTED MINUTES

Preprinted Fill-in-the-Blank Georgia Minutes & Bylaws or LLC Operating Agreement	\$ 24.99
<i>Customized with official business name, add \$15. Entity specific documents are available. Call for details.</i>	
Preprinted State Specific Fill-in-the-Blank Minutes & Bylaws or LLC Operating Agreement	\$ 24.99
<i>AL, DE, FL, NC, NY, SC, or TN. Customized with official business name, add \$15. Call for details.</i>	
<i>*DE & NY cannot be personalized at this time.</i>	
Preprinted Fill-in-the-Blank Generic Minutes & Bylaws – for all 50 states	\$ 24.99
Preprinted Fill-in-the-Blank Generic LLC Operating Agreement – for all 50 states	\$ 24.99
	Plus shipping & tax

STOCK CERTIFICATES

20 StockSmith Certificates – Blank without Text. Available in blue and green.	\$ 19.99		
20 StockSmith Certificates – Preprinted without Customization.	\$ 21.99		
<i>Available for Corporations with Shares in blue, green, burgundy, and brown.</i>			
<i>Available for LLCs with Percents in blue and green, with Units in green and burgundy, and with Shares in burgundy and green.</i>			
20 StockSmith Certificates – Preprinted with Standard Customization.	\$ 45.00		
<i>Customized with State, Official Business Name, Authorized Shares*, Par Value*, Signature Lines*, and Name of Certificate Holder*, and Standard Numbering*.</i>			
<i>*Where applicable</i>			
Add Class / Series to Stock Certificates			
One Class \$ 25.00	Two Classes \$ 35.00	Three Classes \$ 40.00	Four Classes \$ 45.00

Plus shipping & tax

Special Orders for Certificates are always available. Larger quantities are also available. Call for details and pricing.

We offer StockSmith, GOES, and Duke products.

Setup Fee for Highly Customized Certificates based on hourly rate of \$ 60.00 per hour, charged in 15 minute increments.

STAMPS

Standard Corporate / Company / Non-Profit / Notary Stamps – 1½” Round Impression – Pre Inked	
MaxLight 535 Desk Stamp with Handle	\$ 29.99
PSI 4141 Desk Stamp, Cube	\$ 21.99
SlimStamp 4141 Pocket Stamp, Square	\$ 19.99
Oversized Corporate / Company / Non-Profit / Notary Stamps – 2” Round Impression – Pre Inked	
MaxLight 655 Desk Stamp with Handle	\$ 34.99
SlimStamp 50R Pocket Stamp, Round	\$ 21.99
	Plus shipping & tax

Special Orders for Stamps are always available. Call for details and pricing.

We carry a variety of other stamps, ideal for addresses or endorsements. Call for details.

SEPARATE COMPONENTS

1” Standard Binder – Black – Corporate, Company, or Estate Records	\$ 10.99
Standard Slip Box – Black	\$ 8.99
1½” Deluxe Binder & Slip Box – Available in Black and Burgundy	\$ 44.98
Tab Divider Sets	Corporate \$ 3.99 LLC \$ 2.99 Non-Profit \$ 3.99 Estate \$ 5.99
Stock Transfer Ledger	\$ 3.99
Stock Certificate Cancellation Sheets, per 20	\$ 4.99
Custom Spine Label Insert	\$ 1.99
Vinyl Pouch with 2 Holes and Snap	\$ 2.99

Prices Effective February 1, 2018

Toll Free (888) 736-5187

Corporate Kits Plus, Inc.

Prices Subject to Change Without Notice

www.corporatekitsplus.com

<p><i>We Can Help!</i></p>	<ul style="list-style-type: none"> • Our friendly customer service team is always happy to assist you with your order or to answer your questions. • Our business hours are Monday through Friday from 9:00 am to 5:00 pm. • Please call us toll free at (888) 736-5187 or locally at (770) 736-5187. • If you call after hours, please leave a detailed message and we will return your call as soon as possible the next business day. • For your convenience, orders may be placed 24 hours a day, 7 days a week. • To place an order, please visit our website at www.corporatekitsplus.com or fax your order toll free to (888) 736-5183 or locally to (770) 736-5183.
<p><i>What You Can Expect</i></p>	<ul style="list-style-type: none"> • 48 Hour Turnaround Time on all standard products. • Locally owned and operated. • Exceptional quality and service, with excellent attention to detail. • Our Customer Service Representatives are very knowledgeable and eager to help. • Standard orders placed by 11am will be scheduled to ship via UPS Ground by the next business day. • All orders placed will receive a written confirmation via email, and your approval must be returned to us before production begins. • Same Day Rush Service is available. • Large product line, including retail and wholesale items. • Certificates can be fully customized, including Certificate Holder information. • Securities Legends are available for select states, or you may provide your own. We service all 50 states. <p><i>For Georgia Only:</i></p> <ul style="list-style-type: none"> • Knowledgeable Georgia Attorney on staff for limited consultation. • Helpful Memorandum for newly incorporated businesses with checklist and contact information for important federal and state agencies available. • All Fill-in-the-Blank Preprinted Corporate Minutes & Bylaws and LLC Operating Agreements are Industry Exclusive and Personalized with Official Business Name. • Various Securities Legends are available to be printed on the reverse side of Certificates.
<p><i>Shipping Policy</i></p>	<ul style="list-style-type: none"> • All Standard Orders are shipped via UPS Ground Service. • For faster methods of shipment, please request UPS Next Day Air Service, or contact our customer service team for other options and pricing. • Surcharges will be added for residential, out of state, and drop shipments. • We are unable to ship to PO Boxes.
<p><i>Same Day Rush Service</i></p>	<ul style="list-style-type: none"> • Same Day Rush Service is available for all standard products received after 11 am and before 2 pm. • Kit Rush Fee is \$ 30.00 each. Seal or Stamp Rush Fee is \$ 15.00 each. Rush Fee for all other orders is \$ 15.00. • Your rush order will ship the same day via UPS Ground. • If you need your rush order delivered faster than UPS Ground, please contact us for other options.
<p><i>Billing & Terms</i></p>	<ul style="list-style-type: none"> • All new orders are required to be prepaid with a valid credit card. • You are welcome to keep a credit card on file with us. Your future orders will be automatically billed to that card, and we will send a sales receipt for each transaction. • Please contact our Accounting Department with any billing questions you may have at accounting@corporatekitsplus.com.
<p><i>Refund Policy</i></p>	<ul style="list-style-type: none"> • Corporate Kits Plus, Inc. will replace any product manufactured incorrectly or with information that does not reflect the information submitted by the customer free of charge, within 30 days of the original order date. • Corporate Kits Plus, Inc. is not responsible for the accuracy of the information submitted by the customer. We will replace incorrectly ordered products at the original cost minus a courtesy discount of 25%. • If you receive a notary or professional product that is not made to your state's specifications, simply call our customer service team to let us know which corrections are needed and we will immediately replace the product at no additional charge. • Products not requiring customization must be returned within 30 days of the original order date for a full refund, excluding shipping and handling charges. Returned items must be in new and unused condition to be eligible for a full refund. Misused or lost products cannot be replaced free of charge.
<p><i>Secretary of State Guarantee</i></p>	<ul style="list-style-type: none"> • If the Secretary of State in your state rejects the Official Business Name submitted and confirmation of the name rejection can be provided, please notify us within 30 days of the original order. Corporate Kits Plus, Inc. will replace all customized components with the new Official Business Name free of charge. Shipping and Handling charges will still apply.